

CAREER SERVICES

IMBC's commitment to helping you find a career includes free access to services like:

- Resume preparation
- Interview practice
- Tips on speaking to your strengths
- Help completing job applications
- Professionalism skill training
- Graduate portfolio preparation
- Nationwide career placement assistance

Accreditation

The Institute of Medical and Business Careers is institutionally accredited by the Accreditation Bureau of Health Education Schools (ABHES).



Find Your SPARK

SUPPORT

IMBC provides students, staff, and instructors with a caring and supporting environment, demonstrating our commitment and dedication to superior training and career outcomes.

PRIDE

With a positive attitude and by showing initiative, even when faced with challenges, we instill a sense of pride in our training.

AWARENESS

Our learning environment provides students with an awareness of appropriate ethical and responsible actions in their field of study and chosen career.

RESPONSIBILITY

Students are encouraged to accept responsibility for their own actions and career advancement.

KNOWLEDGE

Students receive useful knowledge for their specific career goals with an emphasis on hands-on experience.



HEALTH SCIENCES HEALTHCARE SUPPORT

ASSOCIATE IN SPECIALIZED TECHNOLOGY (A.S.T)



Call Today! 1.855.773.0758

**Launch Your
Medical Career**

IMBC.EDU

FAQ

Make Caring Your Career

Doctors and nurses are the most visible faces of healthcare, but they couldn't do their jobs without an entire team of support professionals. This 100% online Associate in Specialized Technology (A.S.T.) degree program can prepare you to perform vital support functions to keep medical offices, clinics, and medical facilities of all types running smoothly, including:

- Customer service
- Patient interactions
- Scheduling
- Managing medical records
- Payment and insurance processing
- Assisting with infection prevention and control protocols

Is Healthcare Support Right for You?

If you want a career where you can make a difference, a career in healthcare support could be just what you're looking for. Though titles and duties vary by the organization you work for, the essential duties remain the same: performing the services that allow other healthcare professionals to do their jobs and provide the best possible care. If you're a good multitasker and problem-solver with a caring personality and a desire to promote a safe, healthy, and friendly environment, this might be the right role for you.

What Kind of Jobs Can Healthcare Support Professionals Get?

Upon completion of this program, you'll be qualified to seek entry-level employment in hospitals, doctors' offices, dental offices, nursing care facilities, and outpatient facilities. Jobs may include:

- Medical concierge
- Health support roles in hospitals
- Assist in physician offices
- Roles in outpatient care centers
- Medical office assistant
- Medical coordinator



The reason I chose the Institute of Medical and Business Careers is that it was all online and I wanted to be able to stay home with my daughter. My experience at IMBC has been great with help for all of the instructors online. They are always available!

— Kathleen Petrisek

